

## A Message from the Compliance Department: Cyber-security Is Everyone's Responsibility

"I would never believe it happened here!" This is how many people respond to a disaster. For network security, we may think we won't be tricked by an email scam or into sharing our password. But it's easy to miss the warning signs.

The best way to avoid a cyber-security attack is for everyone to follow information security guidelines.



## **Protect Mobile Devices**



**DON'T** leave laptops and mobile phones in areas where they can be stolen.



**DO** Immediately inform IT and Compliance if they are misplaced.

## **Use Strong Passwords**



**DO** follow the policy provided by IT when creating passwords.



**DO** change your passwords regularly.



**DON'T** share passwords with anyone for any reason.





## Think Before You Click



**DON'T** open email links from unfamiliar senders.



**DO** report any malicious emails using the Phish Alert Button in Outlook.



**DO** stay updated on training and education through Healthstream designed to help you recognize potential cybersecurity threats.